

KIDS' UNI SSAF SUBSIDY GUIDELINE

Kids' Uni have been successful in securing an allocation of SSAF to support student-parents at UOW in 2026 through the provision of a Kids' Uni Fee-Relief Subsidy. This funding is based on an annual process and as such is not guaranteed beyond the 2026 calendar year.

Student-Parents who are successful in their application for this Kids' Uni Fee-Relief Subsidy in 2026 will need to re-apply, should funding be secured in future years.

Eligibility Criteria

To be eligible for this Kids' Uni Fee Relief Subsidy, applicants must meet each of the following criteria:

1. University of Wollongong Enrolment:
 - Be *currently enrolled* at the University of Wollongong in a program that is liable to pay the Student Services & Amenities Fee (SSAF) including:
 - Students enrolled full-time or part-time at UOW Wollongong campus, or
 - Students enrolled full-time or part-time at an Australian campus other than UOW Wollongong including students studying online or via distance delivery.
 - Maintain active enrolment in an eligible program for the study period in which the subsidy is claimed.
 - Students on approved Deferral or Leave of Absence are not eligible for this subsidy during the leave period; eligibility may resume upon return to active enrolment.
2. Kids' Uni Enrolment Status:
 - Hold a current enrolment for a child in a Kids' Uni Early Education service,
 - This subsidy applies only to eligible days of attendance billed by Kids' Uni within the approved period.
3. Application Process
 - Submit the "SSAF Fee-Relief Subsidy Application" via the nominated process including all sections completed, and all required documentation provided (see point 5 - "Documentation Checklist"),
 - Agree to data verification and periodic eligibility checks by Kids' Uni / UOW Pulse for compliance and audit purposes.
4. Compliance and Conduct
 - Meet and maintain compliance with all [Kids' Uni Service Policies](#),
 - Keep personal details up-to-date and notify Kids' Uni within 10 business days of any change in university enrolment status, program, or personal details that may affect eligibility.

5. Documentation Checklist

- Provide “Enrolment Status Letter” for the applicable study period, which is available via SOLS ([find out how](#)),
- Provide evidence of liability to pay SSAF for each applicable study period, which is available via SOLS ([find out how](#)),
- Provide a copy of your child’s Kids’ Uni enrolment offer and acceptance,
- Provide evidence of financial hardship (if applying for Priority Consideration).

Priority Allocation

Where demand exceeds Subsidy availability, priority will be given to student-parents who demonstrate financial hardship or low-income status. This may include but is not limited to:

- Students who are ineligible for Australian Government childcare subsidies,
- Students who provide evidence of low household income, such as:
 - Recent Centrelink income statement (for domestic students), or
 - Visa work restrictions documentation (for international students).
- Students who indicate significant cost-of-living pressures through the Kids’ Uni SSAF Subsidy Application process.

Appeals Process

The purpose of this appeals process is to ensure applicants have a fair and transparent way to request a review of their funding decision when they believe an error has occurred. All appeals are handled confidentially.

Appeals may be submitted only on the following grounds:

- A procedural error in the assessment process,
- Incorrect or incomplete information used by assessors,
- Evidence of bias or conflict of interest,
- New and significant information not available at the time of submission.

To submit an appeal, applicants must:

1. Submit the Appeal in writing within **10 business days** of receiving the application outcome, to the Head of Early Education - Louise Windisch (windisch@uow.edu.au). Appeals submitted after the specified deadline will not be accepted.
2. Clearly state the grounds for appeal.
3. Provide any documentation that supports the appeal.

Applicants will be notified of the outcome within 20 business days. All appeal outcomes are final. The outcome of an appeal may be one of the following:

- The original decision is upheld.
- The decision is over-turned and the application is reassessed.

GLOSSARY OF TERMS	
Current Kids' Uni Enrolment	An enrolment application which has already been approved with the child placement offered and accepted. The Kids' Uni Enrolment & Booking Policy can be found here .
Deferral or Leave of Absence	Approved period of time to take a break from your studies. Information about Deferrals or Leave of Absence can be found here .
Enrolment Status Letter	A formal document available to UOW Students which provides evidence of: <ul style="list-style-type: none"> - Full Legal Name - UOW Student Number - Course of Study - Enrolment status and load
Student-Parent	A currently enrolled UOW student who is a parent or legal caregiver to a minor.
SSAF Fee-Relief Subsidy Application	The process required to apply for the subsidy. Once all required information is provided, the application will be reviewed and the applicant will be contacted as the application progresses. The Application can be found here .
SSAF Liable Program	A program offered by the University of Wollongong (UOW) of which the student is required to pay SSAF as a condition of enrolment. Details of SSAF Liable Programs can be found here
Student Services Amenities Fee (SSAF)	A legislated fee in Australia which is charged to higher education students to support the provision of student services and amenities of a non-academic nature. For info visit Department of Education or UOW SSAF webpages.
Study Load	This may be Full-time or Part-time. Information on Study Loads can be found here .
Study Period	This may include a Semester, Trimester or Non-Standard Sessions. Academic Calendar and dates can be found here .